



This document provides an overview of the [Staff Nomination Form](#) questions, which must be completed to officially nominate staff members. For questions about these items, please contact [excellence.awards@utsa.edu](mailto:excellence.awards@utsa.edu). Please note that all awards require nominee information to include full name, email address and supervisor information. This information can be found by hovering over the nominee's profile in Teams and clicking the organizational chart icon.

## COLLABORATION CHAMPION AWARD

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Awarded to **an individual staff member** who has demonstrated exceptional teamwork, partnership, and the ability to foster a collaborative spirit. This individual has gone above and beyond in bringing together a variety of groups, breaking down silos, and creating a culture of cooperation and shared success. Through their exemplary communication and interpersonal skills, the recipient of this award has significantly contributed to the advancement of collective goals and the overall well-being of the Roadrunner community.

## NOMINATION QUESTIONS

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1. Describe how the nominee has demonstrated exceptional teamwork and partnership through collaborations across teams.
2. In what ways has the nominee helped break down silos and foster a culture of cooperation, encouraging collaboration between departments, teams, or individuals?
3. How have the nominee's communication and interpersonal skills strengthened partnerships and contributed towards the collective goals within the UTSA community?
4. What tangible or visible outcomes have emerged from the nominee's collaborative work, and how have these efforts contributed to enhancing the wellbeing and success of the Roadrunner community?
5. Please take a moment to summarize in 2-3 sentences why this person/team should be considered for this award. This information will be shared at the ceremony should the nominated employee or team be selected as an award recipient.